

BRINGING J-1 EXCHANGE VISITORS TO PAU

Visiting international scholars or professors at PAU will need to apply for a J-1 visa. A requirement for this visa is a form called the DS-2019, which PAU is NOT authorized to issue. PAU will partner with The Institute for International Exchange (IIE) which will issue the DS-2019 forms on our behalf at the costs noted below.

The J-1 Exchange Visitor visa program is overseen by the U.S. Department of State and has several sub-categories. The Exchange Visitor categories that PAU can utilize via IIE, are:

Research Scholar: An individual primarily conducting research for more than 6 months. Research Scholars can also teach.

Short Term Scholar: An individual coming the U.S. on a short term visit (less than 6 months) for the purpose of researching and teaching.

Professor: An individual primarily teaching courses for more than 6 months. Research Scholars, as is clear from their title, can also conduct research.

Each of these categories has specific parameters and regulations to consider.

IIE requires completed applications to be submitted at least two months prior to the start date of the Exchange Visitor program!

COSTS TO PAU:

\$500 - Yearly membership to Institute for International Exchange. Members receive a 50% discount on J-1 sponsorship (DS-2019 issuance).

\$1350* – up to 12 month stay Research Scholar/Professor, \$500 each 12 month extension

\$1350* – 6 month Short Term Scholar

\$500 – Dependent/child/spouse of J-1 Exchange Visitor

\$500 – Fee for expedited service

Stipend / Salary of Exchange Visitor (flexible)

**Non-member fee is \$1,500*

COSTS TO EXCHANGE VISITOR (or PAU if desired):

Health Insurance (costs vary)

Minimum living expenses estimated at \$24,000/year (+\$5000 per each dependent)

\$180 - SEVIS Fee (SEVIS = Student and Exchange Visitor Information System)

Visa Application Fee

REQUIRED DOCUMENTATION from PAU

Three sentence description of professor's scholar's duties.

Two paragraph description of how visit will promote mutual enrichment between PAU and overseas institutions.

Letter from Program Director confirming that the J-1 Exchange Visitor has been interviewed and has the English skills necessary for program or TOEFL score (preferred).

REQUIRED DOCUMENTATION FROM VISITOR

Curriculum Vitae, in English

Copy of Passport data page (passport expiration date must be at least six months past the end date of the program)

A copy of highest degree earned

Please note that if you are thinking about hosting an international professor or scholar, you are encouraged to contact Lisa Harris at lharris@paloptou.edu to begin discussions as early as possible. There are major budget implications to your department and legal considerations that must be in order before it is prudent to make any kind of offer.