

Clinical Research Mental Health Interviewer I/II (MUD1805.18)

This is a regular, part-time (10 - 20 hours/week), non-exempt (hourly paid) position.

PAVIR is a nonprofit foundation affiliated with the Veterans Affairs Palo Alto Health Care System (VAPAHCS). As a condition of employment, all PAVIR employees are required to have an approved WOC appointment with VAPAHCS and complete a background check before they can commence work.

Duties:

Study Interviews:

- Conduct semi-structured mental health diagnostic interviews with complex populations according to research protocols;
- Use specialized computer programs to assist in participant identification, data collection, and tracking such as DatStat, and electronic medical records;
- Identify, appropriately respond to, triage, report and follow up on participant-related concerns, including detailed documentation of critical incidents (e.g., reports of suicide ideation/intent);
- Participate in all study-related training sessions, which may include travel;
- Assure quality data are collected and managed per Human Subjects Protections rules and regulations;
- Assist in the implementation of quality assurance procedures and on-going monitoring of data collection.

Administrative Support:

- Support principal investigator, project manager, and research team in meeting administrative and compliance requirements;
- Assist in dissemination of site-specific project information and study site progress updates/reports;
- Assist with other study-related duties including support of biorepository needs.

Contribute to Dissemination of Study Results:

- Contribute to publication of manuscripts and present results at conferences and workshops;
- Assist in the preparation of grant applications, which may include drafting assigned sections.

Requirements:

Education:

Required: Master's degree in psychology (clinical or counseling), social work, or Nurse Practitioner degree in psychiatry/mental health, or equivalent.

Experience:

Required: one or more years in research or working with patients with complex mental health disorders.

Preferred: WOC Appointment

PAVIR engages in nonprofit medical research and works with sponsors and the Veterans Affairs Palo Alto Health Care System (VAPAHCS) in administering funds for conducting research to find new and improved ways to combat human disease and help people with disabilities. Please refer to our website for additional information: www.pavir.org

PAVIR is pleased to be an Equal Opportunity Employer. Minorities, Women, Veterans, and Individuals with a Disability are encouraged to apply. We welcome and encourage diversity in the workplace regardless of race, color, religion, age, gender, sexual orientation, national origin, disability status, protected veteran status, or any other characteristic protected by law. If you need special assistance or an accommodation to apply for a posted position, please contact our Human Resources department at jobs@pavir.org.